

**CPC PNC**

**2/18/19**

**6:30 -8:30 pm**

**Present:** Jeanne Bolick, Linda Oglesby, David Bohm, Louis Lambe, Matthew Simmons, Sherry Bradsher and Emma Anderson

The meeting opened with prayer.

Belinda Weinbrecht (representing Personnel Committee) was scheduled to meet with the team; but was unable to do so due to a seasonal illness.

David reminded us that we are free to talk with other PNC members to learn about their experiences and their processes, lessons learned etc. List of PNC prior members is being compiled and will be shared soon.

Matthew reported no emails/information has been received from the website. It was also decided that Matthew will continue to be the point person for retrieving emails and will forward as appropriate to other team members based on need and sensitivity to time.

The team worked on MIF Narrative Questions 1 and 2. The conversation was rich and engaging for all. After a good amount of time, there was recognition that the group process will be time-consuming but has significant benefit and is producing the quality document we are striving to complete.

Linda shared information regarding old job descriptions and staffing plans. The team decided additional follow-up was needed.

The team set a goal for of continuing to work remotely to complete a draft response to question #2 and begin to working on a draft response to question #3 for our next meeting.

Goal remains to have a final draft MIF 3/18/19. The team recognized that this is an aggressive timeline.

There was no discussion about how to plan for a congregational update as time did not permit.

The meeting closed with prayer around 8:50pm.

**Action Items:**

- Jeanne and Louis are to reach out the Personnel Committee, Lori and Gloria in order to obtain as much information as possible to assist with the writing of the MIF. Requested documents include old job descriptions, work plans, staffing plans and other supporting documents that might be helpful in completing the MIF.
- Matthew to reach out to Ian Dunbar to let him know our plan for PNC emails.
- Linda to talk with Mitzi about using some of her beautiful words from the annual meeting in answering MIF question #2.

**Next week's assignment:**

- Team should focus on completing a final draft answer for MIF Narrative Questions #2
- Team should work on a draft response to MIF Narrative Question #3
- Team to continue to think about timing and content for first congregational update and be ready to discuss.

**Next meeting:** 3/4/19 6:30pm (CPC Room 102)