

**CPC PNC**

**1/21/19**

**6:30 -8:30 pm**

Present: Jeanne Bolick, Linda Oglesby, David Bohm, Louis Lambe, Matthew Simmons, Sherry Bradsher and Emma Anderson

Jean and Louis agreed to act as PNC co-chairs.

Sherry and Linda will provide administrative support to the committee. Linda agreed to be the liaison to the Communications Team.

The decision was made to set the PNC email up with Matthew as the primary receiver. He will send out to others as he receives. Decisions will be made later regarding how to acknowledge emails and other correspondence. In additions the group also decided to use Google Drive for record storage and sharing of documents.

Good conversation about process, trust, confidentiality and following our intuition. Members who have been on other PNCs shared their experiences.

Members reviewed the Transition Team information and all attachments prior to the meeting. There was good discussion regarding the usefulness of this information. A lot of work has already been completed.

Time was devoted to discussing how to plan for the writing of the MIF. Tentative Goal has been set to have a final draft MIF 3/18/19

Action Items:

- Matthew will set up Google Drive for the PNC group.
- David will coordinate with the Communications Team about having a PNC presence on the website.
- Linda will be working with Lori and staff to complete the "factual" MIF components

Next week's assignment:

- Review the information on the Connections Website, review other church's MIFs and come prepared to discuss various models, styles, wording. Link was provided via email. If the link does not work: go to PCUSA.org ....on the left side click "opportunity Search"....this should take you to the MIFs.

Next meeting: 2/5/19 6:30pm (CPC Room 209)