

Cary Presbyterian Preschool
614 Griffis St., Cary, NC 27511
(919) 469-2229

2018-2019

Registration Fee: \$100 which is NOT REFUNDABLE.

School hours: 9:30 am - 12:30 p.m.

Eligibility: For Play Group and two year olds, each child is eligible for one class based on birth date. Three and four year olds are eligible for two class choices based on birth date.

New Students: \$10.00 for tote bag, due with 1st month's tuition.

Playground Fee: \$40/family – can be earned back by attending work days

Classes

Playgroup: Playgroup is a multi-age class open to children who are 18 months by August 31st and/or eligible for one of our 2's classes. Children who are enrolling in either of the 2's classes are also invited to enroll in the Playgroup class to be able to have 3 days at CPP. Priority is given to those who are natural Playgroup age. Indoor and outdoor activities for the littlest ones. Children bring their lunch. Two staff members. 8 students. \$85/mo.

Tues/Thurs 2s: Must be 2 by 8-31-2018. \$155/month. 8 students

Mon/Wed 2s: Must be 2 by 2-29-2018. \$155/month. 10 students

Both 2s classes: Age-appropriate curriculum. Children bring their lunch. Music once per week. Two staff.

2 day 3s: T/Th. \$155/month. Two staff. 12 students.

3 day 3s: M/W/F. \$195/month. Two staff. 12 students.

Both 3s classes: Must be 3 by August 31, 2018

Must be potty-trained, meaning child does not need diapers or pull-ups. Child must be able to handle bathroom needs with little assistance. Age-appropriate curriculum. Children bring their lunch. Music once per week.

4 day 4s: All students attend T/W/Th. One half register for Mondays; the other half for Fridays. \$230/mo.

5 day 4s: All students attend M-F. \$260/mo.

Both 4s classes: Must be 4 by August 31, 2018. Must be potty-trained. Kindergarten readiness and Letterland curriculum. Children bring their lunch. Music twice per week. Optional extended day(s) offered for an additional fee. Enrollment by semester, subject to availability. Information letter and enrollment is available in August and December. Two staff. 15 students.

Special Notes

Exceptional outdoor playground; indoor play area for inclement weather

Conscious Discipline and the Feeling Buddies curriculum taught in all classrooms

Baby Doll Circle Time curriculum offered in the 2's and Playgroup classroom

Dedicated Science Specialist for all classes; Dedicated music teacher for 2's through 4's

Volunteer opportunities for school wide and classroom activities

All classes offer developmentally appropriate activities

We are a State licensed program

Religious education is not offered during our regular preschool program hours, a general gratitude prayer may be said before lunch.

Cary Presbyterian Preschool Website- www.carypresbyterian.org (click on Preschool)

Cary Presbyterian Preschool 2018-2019 Application
614 Griffis St., Cary NC 27511

Child's Name _____ M ___ F ___ Birth Date: _____
(last) (first) (MI) (preferred name)

Address _____ City _____ NC, Zip _____

Primary Telephone _____ E-mail Address(es) _____

Class(es) in which you would like to enroll _____

If registering for 4 day 4's do you prefer Monday or Friday? _____

In the event that your first choice class is full, would you like us to enroll you in the other age appropriate class and place you on the waiting list for your first choice? _____

FAMILY INFORMATION (Please give names as you want them to appear in the directory)

Father/Guardian _____ Cell Phone _____
Where employed _____ Work _____

Mother/Guardian _____ Cell Phone _____
Where employed _____ Work _____

Siblings' names and birthdates _____

Is a language other than English spoken at home? _____ If yes, which language? _____

Are there any custodial issues of which we need to be made aware? _____

Are you members of Cary Presbyterian Church? yes ___ no ___ (information only)

Other helpful information about your child that will help us provide a positive group experience (eating habits, special fears, likes and dislikes) _____

What goals do you have for your child as he/she attends CPP? _____

EMERGENCY CARE INFORMATION

We require children to be fully immunized to enroll at CPP, unless he/she has a medical exemption. Is your child fully immunized? yes ___ no ___ If no, please explain _____

Does your child have any known allergies or medical conditions? yes ___ no ___ If yes, please explain _____

Has your child had any developmental/speech screenings? yes ___ no ___ If yes, please explain. We ask that you provide a copy of this information _____

Child's Doctor _____ Phone _____
Address _____

Child's Dentist _____ Phone _____
Address _____

Hospital preference: Wake Med (Cary) _____ Rex _____ Other _____

Insurance Company _____ Policy # _____

If neither parent can be reached call:

Name and relationship _____ phone _____

Name and relationship _____ phone _____

If you cannot come for your child, please give the names of persons to whom your child may be released:

1. _____

2. _____

3. _____

4. _____

I agree that the Director or her representative may arrange transportation to a medical facility and authorize a physician other than the above-named doctor to provide emergency care to my child in the event that neither parent nor the child's doctor can be contacted immediately. I am aware that the director may not administer any drug or medication without specific instructions from the physician or child's parent/guardian.

(Signature of parent or guardian) (Date)

PERMISSION TO USE PHOTOS

Photographs are taken during preschool hours by the staff. These photos can be used on bulletin boards or for other Cary Presbyterian Preschool activities. We ask for permission to use your child's photo on the web or in our brochure. We also have a private Facebook group that is accessed only by preschool families. We will NOT include children's names with any photo on external media.

_____ I do give my permission for CPP to use photographs that include my child.

_____ I give permission for CPP to use photographs that include my child with the following exception(s)

_____ I do NOT give my permission for CPP to use photographs that include my child.

PARENT VOLUNTEER COVENANT

There will be many opportunities for parents to volunteer in the preschool classrooms. It is our policy that children not be left alone with any ONE parent volunteer, and that volunteers will be supervised by a CPP staff member. In order to protect our students and the program, each parent/guardian who may be volunteering is required to answer the following questions:

1. Have either of you been accused of a crime involving sexual abuse or misconduct? ___yes___no

2. Have either of you been indicted with or found guilty of a crime involving sexual abuse or misconduct?
___yes___no

3. Are either of you on any central registry in NC or any other state for acts of child or sexual abuse or neglect? ___yes___no

If the answer is yes to any of the questions, please explain: _____

A. Parent/Guardian Name: _____ Signature _____

B. Parent/Guardian Name: _____ Signature _____

PARENT/SCHOOL AGREEMENT

Policies: I agree to abide by the policies and procedures outlined in the Cary Presbyterian Preschool Handbook (available on the preschool portion of the church website) and other preschool publications. I understand that it is my responsibility to become familiar with these policies. I have received a copy of the NC Child Care Laws and Rules (also available on the website).

Tuition: The first month's tuition and fees are due **JUNE 1st**, and then tuition is due the first day of each month, October through May, for a total of nine payments. A \$10.00 late fee will be added to payments made after the 10th of the month. No refund of the first month's tuition and fees are given after the 1st of June.

Withdrawal: One month's written notice is required before any withdrawal from the program. Payment for the next month following the withdrawal notice is required whether or not the child attends school. Cary Presbyterian Preschool values all of our students. The director and teachers will work with parents to do everything we can to ensure success within our program. The director and CCM board will determine if there is a need to dismiss a student who is unable to adjust to the classroom environment within a reasonable amount of time due to issues relevant to the safety of the child, classmates, and/or staff. Falsifying information on the application is also cause for dismissal. In the event of dismissal, no refund is given.

(Signature of Parent or Guardian) (Date)

Office Use Only

_____ \$ _____ _____
Class Placement Monthly Tuition Enrollment Date

Registration Fee Paid \$ _____ Check # _____ Date: _____

Application Accepted By: _____ Date: _____
(Cary Presbyterian Preschool Representative)

- ___ Received CPC Handbook
___ Received Copy of Application
___ Received NC Childcare Laws

Discipline and Behavior Management Policy

Praise and positive reinforcement are effective methods of behavior management of children. When children receive positive, non-violent, and understanding interactions from adults and others, they develop good self-concepts, problem solving abilities, and self-discipline. Based on this belief of how children learn and develop values, this facility will practice the following discipline and behavior management policy.

- We:
1. DO praise, reward, and encourage the children.
 2. DO reason with and set limits for the children.
 3. DO model appropriate behavior for the children.
 4. DO modify the classroom environment to attempt to prevent problems before they occur.
 5. DO listen to the children.
 6. DO provide alternatives for inappropriate behavior to the children.
 7. DO provide the children with natural and logical consequences to their behaviors.
 8. DO treat the children as people and respect their needs, desires, and feelings.
 9. DO ignore minor misbehaviors.
 10. DO explain things to children on their levels.
 11. DO use short supervised periods in a thinking chair allowing the children to decide when they are ready to return to the activity.
 12. DO stay consistent in our behavior management.
- We:
1. DO NOT spank, shake, bite, pinch, push, pull, slap, or otherwise physically punish the children.
 2. DO NOT make fun of, yell at, threaten, make sarcastic remarks about, use profanity, or otherwise verbally abuse the children.
 3. DO NOT shame or punish the children when bathroom accidents occur.
 4. DO NOT deny food or rest as punishment.
 5. DO NOT relate discipline to eating or resting.
 6. DO NOT leave the children alone, unattended, or without supervision.
 7. DO NOT place the children in locked rooms, closets, or boxes as punishment.
 8. DO NOT allow discipline of children by children.
 9. DO NOT criticize, make fun of, or otherwise belittle children's parents, families, or ethnic groups.

I, the undersigned parent or guardian of _____,
have received and read the Discipline and Behavior Management Policy of Cary Presbyterian
Preschool.

Date of Child's Enrollment _____

Parent/Guardian Signature _____ Date _____

Playground Permission

I hereby give Cary Presbyterian Preschool permission for my child

_____ to play in the playground areas. I also grant permission for my child to participate in activities such as nature walks, games on the field, or other special excursions on Cary Presbyterian Church property; even though some of these areas are not fenced in. I understand that my child will be under the supervision of an adult at all times and that accidents are possible even with direct supervision.

Parent Signature _____ Date _____

Children's Medical Report

Name of Child _____ Birthdate _____

Name of Parent or Guardian _____

Address of Parent of Guardian _____

A. Medical History (May be completed by parent)

1. Is child allergic to anything? No ___ Yes ___ If yes, what? _____

2. Is child currently under a doctor's care? No ___ Yes ___ If yes, for what reason? _____

3. Is the child on any continuous medication? No ___ Yes ___ If yes, what? _____

4. Any previous hospitalizations or operations? No ___ Yes ___ If yes, when and for what? _____

5. Any history of significant previous diseases or recurrent illness? No ___ Yes ___ ; diabetes No ___ Yes ___ ;
convulsions No ___ Yes ___ ; heart trouble No ___ Yes ___ ; asthma No ___ Yes ___
If others, what/when? _____

6. Does the child have any physical disabilities: No ___ Yes ___ If yes, please describe: _____

Any mental disabilities? No ___ Yes ___ If yes, please describe: _____

Signature of Parent or Guardian _____ Date _____

B. Physical Examination: This examination must be completed and signed by a licensed physician, his authorized agent currently approved by the N. C. Board of Medical Examiners (or a comparable board from bordering states), a certified nurse practitioner, or a public health nurse meeting DHHS standards for EPSDT program.

Height _____ % Weight _____ %

Head _____ Eyes _____ Ears _____ Nose _____ Teeth _____ Throat _____

Neck _____ Heart _____ Chest _____ Abd/GU _____ Ext _____

Neurological System _____ Skin _____ Vision _____ Hearing _____

Results of Tuberculin Test, if given: Type _____ date _____ Normal Abnormal followup _____

Developmental Evaluation: delayed _____ age appropriate _____

If delay, note significance and special care needed: _____

Should activities be limited? No ___ Yes ___ If yes, explain: _____

Any other recommendations: _____

_____ Is this child current on all required immunizations? No ___ Yes ___ If no, please explain _____

Date of Examination _____

Signature of authorized examiner/title _____ Phone # _____

Immunization History

Name: _____ Date of Birth: _____

Enter the date an immunization was received in the space below or attach a copy of the immunization record. G.S. 130A-155(b) requires all child care facilities to have this information on file.

Enter date of each dose - Month/Day/Year

VACCINE	#1	#2	#3	#4	#5
*DTP / DT (circle which)					
*Polio					
**Hib					
*Hepatitis B					
*MMR (combined doses)					
***Chicken Pox					
OTHER					
OTHER					

- *Required by state law.
- **Required by state law, however the requirement for the booster dose, #4, is temporarily suspended.
- ***Required by State law for children born on or after 4/1/01.

Records Updated by:	Date Updated: